

ALL REQUIREMENTS, - MERIT BADGES, EAGLE PROJECT, LEADERSHIP POSITION AND SCOUTMASTER CONFERENCE MUST BE COMPLETED BEFORE YOUR 18TH BIRTHDAY. THE EAGLE BOARD OF REVIEW MAY BE HELD AFTER YOUR 18TH BIRTHDAY. DO NOT WAIT UNTIL THE LAST FEW WEEKS TO GET REQUIREMENTS SIGNED OFF AS YOU WILL PROBABLY RUN OUT OF TIME.

- IT IS YOUR RESPONSIBILITY TO COMPLETE ALL REQUIREMENTS.

- IT IS NOT YOUR PARENT'S OR THE TROOP LEADER'S RESPONSIBILITY.

- A. Study this packet to prepare for advancement to Eagle.
- B. Continue to work on completion of the merit badges required for Eagle. (6 more required and 4 more elective merit badges than required for Star and Life)
- C. Be active in your unit.
- D. Serve in one or more approved positions of responsibility, (From the list on the Eagle Application), for at least six (6) months after earning your Life badge.

E. Eagle Service Project Please type or print very neatly.

1. First discuss your project with Unit leader. If your Unit has a Life to Eagle coordinator you can Work with that leader.
2. Complete cover page 1 and read page 2-5,
3. Fill out Proposal cover page of the "Life to Eagle workbook". Read Proposal page A. Please fill out Contact Information Proposal Page B.
4. Fill out the Project Description and Benefit pages. (Proposal Pages C – G.)
5. You are required to sign the Project proposal page G
6. Obtain your unit leaders Signature (Page G)
7. Obtain official approval, (signature required on Proposal page G of the "Life to Eagle workbook") of the church, school, or community organization where the project will take place. You are to provide a copy of Navigating the Eagle Scout Service Project, Information for Project Beneficiaries. Last 2 pages of project workbook.
8. Ask your Troop, Team, or Crew committee chairman for a time to present your project to the committee. (**The unit committee will review and then authorize the chairman to sign the project papers).** Page G.
9. **Numbers ,5,6,7 May be obtained in any order.**
10. Contact the District Advancement chairman or his or her designee for approval. Proposal Page G. If the project is approved you are now ready to start working on your project. **Note: You may not start or work on your project until ALL required signatures are obtained.**
11. Fill out Eagle Scout Service Project Plan cover page.
12. Proceed with your project. You will need photos of your project to show at your Board of Review. While working on your project complete Project plan pages A–F
13. Fund raising application. Read page B of the Fund-Raising Application. If needed fill out and get required signatures Page A Fund Raising If your fund raising is less than \$150 or being funded by Beneficiary, family or

friends. You do not need to fill out the fund-raising form. Your District Advancement Chairman is who can sign the application

14. After you complete your project:
 - a. **Fill out Eagle Scout Service Project Report**
 - b. **You must complete pages A – C of the Project Report.**
 - c. **You sign and date** page C, certifying you started and completed the project as a Life Scout. Before 18th Birthday
 - d. **Your unit leader will sign and date** page C certifying completion of the project.
 - e. **The person that you are doing the project for will sign and date** page C certifying completion of the project.
 - f. **Can be signed in any order.**

F. Eagle Award Application

1. Complete the Eagle Rank application with the help of the enclosed “How to” sheet and/or your unit Leader. If your troop is using Scout Book it will help fill out automaticity. Be as neat as you can. **Neatness counts! Use only the newest version of the Eagle Application.** This application can be found at your service center or online at www.nesa.org, (Trail to Eagle)(Learn about Advancement)(Goes to Advancement or Awards)(Advancement Resources)(Eagle Application after July 1 2022) or www.ozarktrailscouncil.org (Resources/Forms Eagle Project workbook/Eagle application) and then click on the Eagle Scout Application. The application found on the NESAs website is a downloaded file. You can complete and print it in a PDF file for a neat, clean, and easy to read application. **You must request a Scoutmaster Conference.** You do not need to wait until the project is completed. The sooner the better. Take this application to your Scoutmaster so he or she can sign the application.
2. Write about your ambitions, and life’s purpose. Leadership skills and future. Plans This is your opportunity to tell about yourself and what you interests are. This does not need to be long and drawn out, but should give the board of review a good understanding of who you are.
3. Return the completed Eagle Rank Application to the Life to Eagle Coordinator in troop or troop advancement chairman for review, including your completed Eagle Project workbook. After review, someone, (could by the Life to Eagle coordinator, or parents), will arrange for the **TOTALLY** completed Eagle Rank Application, Eagle Rank Supplement, and the Eagle project workbook with pictures, will be sent to the Council Service Center for certification. The Council Service center will forward all the paperwork, after certification to the District Advancement Chairman.
4. **The District Chairman will contact the Unit Leader to set a Board of Review date.**

G. Reference Letters: # 6 in the 12 steps from Life to Eagle

1. Ask four (4) individuals to submit a letter of reference for you.
 - a. You can pick anyone of your choice.
 - b. There are only 2 people that you cannot ask. Your unit leader and the committee chair.

- c. It is not recommended that you ask your parents but you can if you want.
2. Give the people writing your reference letters a pre-addressed envelope to your district advancement chairman, with your name in one of the lower corners, a stamp would be helpful but not required, and a copy of the letter of reference letter with helpful guidelines.

Addressed to: Your District Advancement Chairman

3. When asking for letters of reference give the people you are asking a **“please complete by”** date. Typically, 2-3 weeks, or sooner if needed. From the date you give them the envelopes is a good time limit. They will know that it needs to be done and with a deadline will make sure they do not forget. Do not wait until your project is completed. Ask early. Do not wait until project of completed.

EAGLE AWARD APPLICATION HOW TO COMPLETE APPLICATION

(Please type or print very neatly).

The application can be completed online and printed.

Enter your full name as you want it to appear on your Eagle Scout certificate. First Middle and Last.

Enter your complete address, City State including zip code (No abbreviations).

Telephone number (including area code) and Email. (If you have and want to give out, if not leave blank)

Enter the word “Troop” or “Crew” or “Ship”.

Enter the Troop, Crew or Ship Number.

Enter the city, state, and zip code where your unit is located.

Enter the month, day, year that you were registered (joined) as a Scout BSA.

Dates you became a Venturing crew/Sea Scout. (If Applicable)

Enter the month, day, year, that you became a First Class Scout.

Enter the month, day, year, that you became a Star Scout. (It must be at least 4 months after becoming a First Class Scout.)

Enter the month, day, year of your birth.

Requirement 1. Enter the month, day, year, that you became a Life Scout. (It must be at Least 6 months after becoming a Star Scout.

YOU NEED TO ASK 4 PEOPLE OF YOUR CHOICE TO WRITE REFERENCE LETTERS FOR YOU.

Requirement 3. Enter the month, day, and year for each merit badge you earned. (The date you completed the requirements for the badge, not the date that it was received.) **You must be able to substantiate all merit badges, dates, and approvals. Example: Blue cards signed by your Troop leader. No merit badges may be earned before the date you registered #7 previous page or after your 18th birthday.** For help with dates, you can contact the service center and ask for your information from national. You will need 21 merit badges 14 which are Eagle required.

Enter the unit number where merit badge was earned.

- . Draw a line through merit badges not earned where multiple choices appear. (#8, #9 and #11) If you have earned both then reenter on the line for elective merit badges.

Requirement 4. Enter leadership positions that you have held with dates from the list provided. **Only positions held while a Life Scout. Required to have 1 but you may list more.**

Requirement 5. Enter the date you completed your Eagle Scout project. Project name and total hours.

Requirement 6. Scoutmaster Conference, Enter Date. **Must be held before your 18th birthday** Complete early do not have to wait until project is completed.

Statement of Life's Ambition, spend some time to think this out. This is your chance to tell us about yourself. List all honors, awards, and leadership positions for all organizations you have been associated with.

Enter your signature and phone number along with the date you signed. (Certification by Applicant) .

Stop here – Give the application to your Scoutmaster for his/her signature. (Unit Approval).

Stop here – Give the application to the Committee Chairman for his/her signature. (Unit Approval).

Note 1: Make a copy of Eagle application, Eagle project workbook, and Eagle project pictures. The Scout keeps or can give this copy to the Eagle coordinator. The copy is for back-up in case original is lost.

Note 2: The packet is now ready to be forwarded to Council Service Center, with the following originals.

- A. Eagle Scout award application
- B. Eagle project work book. (All pages with signatures.)
- C. Scout's written statement regarding your ambitions and Life purpose.

The Council Office will verify all information with their records and then forward the Eagle application to the district advancement chair. He/she will be in contact with your unit leader, and schedule an Eagle Board of Review.

Eagle Board of Review

1. You should appear neat and clean appearance, "Class A" uniform is requested, (but not required) complete with Merit badge sash and neckerchief. Scout pants are not required, but please wear neat and clean pants with no holes.
2. You can be presented by your Unit Leader or his/her stand-in.
3. Your troop leader will arrange who sets on your Board of Review. We recommend that your committee chairman, Troop advancement chairman and your unit COR. There should be a min of 3, max of 6. The district representative is included in the numbers. Leaving 2 others they may be: Members of the Troop committee, family friend, teacher, religious leader etc. **Your parents, relatives, Troop leader, or Asst. Troop leaders may not be a member.** All members must be over the age of 21, but do not have to be registered in the Boy Scouts of America (Just need to have a knowledge of Scouting program).
4. The scout and family have no say on who is on the board.
5. Be Prepared for your Board of Review. Ask the Life to Eagle Coordinator or your Unit Leader for help.

- 6.** After the Board of Review:
 - i. If in the eyes of the Board of Review, you are not ready for the Eagle rank, The board will be suspended and you will be asked to return and continue the Board of Review after the deficiency is corrected. The Board will fully inform you as to what you need to work on. If this happens you can appeal the decision.
 - ii. If you pass the Board of Review, your application will be approved by the Board, returned to the Scout Service Center for the Scout Executive's signature, and forwarded to the Eagle Scout Service for certification on behalf of the National Council. You are not an Eagle Scout until the papers come back from National.
- I.** Your unit leader will be notified of the certification. (Usually, 10 days but could be up to 4-6 weeks.) You are not officially an eagle until the certification comes back from National.
- J.** After notification of certification of your Eagle Rank, you may schedule you Eagle Court of Honor.

REMEMBER, THAT A NEAT AND LEGIBLE APPEARANCE OF YOUR 'EAGLE RANK APPLICATION', YOUR, 'EAGLE RANK APPLICATION SUPPLEMENT', YOUR EAGLE PROJECT WORK BOOK, WILL MAKE THE FIRST IMPRESSION OF YOU.

EAGLE AWARD REFERENCE LETTER
BOY SCOUTS OF AMERICA

Candidates Name: _____ Troop, Crew or Team _____

Please **CIRCLE** reference type:

- a) Parent b) guardian, c) religious leader, d) school principal, e) teacher f) employer
g) Other _____

The above candidate is seeking to qualify and obtain the highest award of the **BOY SCOUTS OF AMERICA** and will be required to appear before a reviewing board concerned with the development of his:

- Relationship to God & Country
- Adherence to the ideals of Scouting
- Ability to help others through skills he has learned
- Capacity for leadership
- Concern for himself by improving his physical fitness to the limits of his physical resources
- Ability to live and work cooperatively with others
- Life purpose and mental outlook

You have been asked to advise his “Eagle Board of Review of anything which you consider important to his health, happiness, and emotional development. The information you furnish will be treated in confidence. You may use this form or your own letterhead. Thank you.

Name: _____ Signed: _____ Date: _____

Title: _____ Phone: _____

Please mail to the name listed on the pre-addressed envelope provided.

Please DO NOT RETURN THIS LETTER TO THE EAGLE CANDIDATE.

EAGLE REFERENCE LETTER RETURN ENVELOPE

You should give each of the individuals that are doing reference letters for you:

- #10 business envelope
- **Pre-addressed as below**
- **A stamp is helpful but not required.**

Remember: The person giving you a reference is doing you a favor. Giving them a pre-addressed, pre-stamped envelope is helpful.

	Postage Stamp
Re: Eagle Scout's Name Troop #	Your district Advancement chairman's name and address.

Nih-Ka-Ga-Hah

Lorie Philips

MO. Can

Lyle Morgan

Frontier

Curtis Klotz

Ozark Howler

Don Sadler

River Trails

Lila Kolker

EAGLE SCOUT APPLICATION SUPPLEMENT

EAGLE SCOUT APPLICATION: Scout _____

Certification by applicant: Statement of your ambitions and life purpose with a listing of positions help in your religious institution, school, camps, community or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.